



**Portsmouth**  
CITY COUNCIL

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# NOTICE OF MEETING

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**POLICY & REVIEW (PERFORMANCE) PANEL**

**WEDNESDAY 21 JANUARY 2004 AT 5.30 PM**

**CONFERENCE ROOM A (DUISBURG ROOM),  
2<sup>ND</sup> FLOOR, CIVIC OFFICES, PORTSMOUTH**

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(NB This Agenda should be retained for future reference with the Minutes of this meeting.)

## AGENDA

- 1 **Apologies for Absence**
- 2 **Declaration of Members' Interests in accordance with Standing Order 14**
- 3 **[Minutes of Last Meeting – Wednesday 17 December 2003](#)**

... A copy of the minutes of the Policy & Review (Performance) Panel meeting held on Wednesday 17 December 2003 is attached.

**RECOMMENDED that the minutes of the Policy & Review (Performance) Panel meeting held on Wednesday 17 December 2003 be confirmed and signed by the Chair as a correct record.**

- 4 **Matters Arising from the Minutes**
- 5 **Update on Budget Position**

Members will recall that at the last meeting the Director of Finance and Resources provided an update on the approved capital programme for 2003/4 to 2006/7. The Director of Finance and Resources will provide a similar verbal update, at the meeting, in respect of the budget position for 2004/5.

- 6 **[LEA Performance Management](#)**

The purpose of this report is to advise the Panel on performance management within the LEA.

... Report attached.

DELL **RECOMMENDED that the LEA performance management arrangements as described in the report be welcomed.**

## **7 Homelessness Review and Strategy Proposals Update**

Members will recall that at the meeting on 18 June 2003 the Head of Housing Service gave an overview of the findings of the Homelessness Review and Strategy Proposals which, at that time, were out for consultation. The Head of Housing Service will give a short presentation at the meeting on each of the key objectives of the Homelessness Strategy and the progress being made in each area.

The presentation will cover the following main issues:-

- \* Reduction in the overall level of homelessness
- \* Reduction in the inappropriate use of temporary accommodation
- \* Reduction in repeat homelessness
- \* Provision of good quality housing advice
- \* Continuous service improvement

## **8 Review of Achievement of LPSA Targets**

The purpose of this report is to provide the third overall monitoring report on the achievement of the LPSA targets.

... Report attached.

**RECOMMENDED that the Panel**

**(1) consider the achievement of each individual target and;**

HStgy **(2) consider whether it would like to invite specific lead officers to future meetings to explore particular targets in more detail.**

## **9 Comprehensive Performance Assessment Update**

The purpose of this report is to report on the results of the “refreshed” Comprehensive Performance Assessment (CPA) for 2003 and recent proposals by the Audit Commission for the next round of compulsory corporate assessments.

... Report attached.

**RECOMMENDED that the Panel**

**(1) note the marked improvement in the Comprehensive Performance Assessment of our services;**

- (2) **seek performance improvements to consolidate our position on service scores and improve them where possible and to develop our corporate processes, so as to increase the chances of improving our CPA rating in 2005.**

**10 Date of Next Meeting**

Wednesday 25 February 2004 at 5.30 pm.

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13 January 2004  
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